

PROJECT KIERTOISA - CIRCULAR ECONOMY FOR BOOKS AND TEXTILES IN SAVONLINNA PRIVACY STATEMENT

Data Protection Act 2018/1050, EU General Data Protection Regulation 2016/679.

This document clarifies and specifies the information on the processing of personal data on a research or project-by-project basis. The background is the Research Information Data Group's privacy statement, which can be found at xamk.fi/tietosuojailmoitus.

1. Registrar

South-Eastern Finland University of Applied Sciences Xamk
PL 68 (Patteristonkatu 3)
50101 Mikkeli
Business ID: 2472908-2

2. Contact person for register matters

Salla Pulliainen
Project manager
South-Eastern Finland University of Applied Sciences Xamk
Patteristonkatu 2 M
50100 Mikkeli
tel. +358 40 480 5170
firstname.surname@xamk.fi

Markus Häkkinen
Project manager
South-Eastern Finland University of Applied Sciences Xamk, RDI-services
PL 68 (Patteristonkatu 3 D)
50101 Mikkeli
tel. +358 40 198 1150
tietosuojavastaava@xamk.fi

3. What is the purpose for which my personal data is processed?

Scientific research is one of Xamk's core tasks. Each research project will separately identify the need for the processing of personal data and will inform the subjects separately.

4. On what basis is my personal information processed?

The processing of personal data in scientific research is based on the general EU data protection regulation as well as national data protection law. Scientific research is a task in the public interest within the meaning of the Data Protection Regulation, in which case scientific research in the public interest is the basis for the processing of personal data (Data Protection Act). In the Data Protection Regulation (recital 159), the concept of research also covers RDI activities.

5. Name, nature, duration and performers of the study or project

Project name: Kiertoisa – Circular economy for books and textiles in Savonlinna

Duration: 1.8.2024–31.7.2026

The main goal of the Kiertoisa project is to enhance the circular economy of the discarded textiles and books along easily accessible collection channels to further recycling or reuse in Savonlinna. The project will create a business network, which aims to sell products from recycled materials to consumers or for further processing. The development of new products is supported by innovating and networking. The project supports entrepreneurship by utilizing the opportunities of the circular economy and increases the reuse and recycling knowledge and skills of residents, companies and students.

Personal data is stored as long as there is still a need to use it. In project activities, personal data is stored according to the archiving period required by the financier.

Project personnel:

Salla Pulliainen

Project manager

South-Eastern Finland University of Applied Sciences Xamk

Patteristonkatu 2 M

50100 Mikkeli

tel. +358 40 480 5170

firstname.surname@xamk.fi

Miia Sourander

South-Eastern Finland University of Applied Sciences Xamk

Patteristonkatu 2 M

50100 Mikkeli

tel. +358 50 466 6880

firstname.surname@xamk.fi

In addition, personal data may be processed by other persons or students working in the project.

5. Parties to the collaborative study and division of responsibilities (delete if not a collaborative project)

The Kiertoisia project is implemented in cooperation with Savonlinnan toimintakeskus Ry (activity center association in Savonlinna) and Itä-Savon koulutuskuntayhtymä (Samiedu Vocational College). The project partners distribute the personal registers collected in the project to the project partners as required for the implementation of the project. The employees of both companies process material containing personal data in order to obtain an overall picture and to implement the common goals of the project.

6. What kind of information about me is processed?

Personal data to be processed, e.g. in connection with project events, are name, organization, job title, municipality of residence and contact information (e-mail and/or phone number).

7. From what sources is my information collected?

We collect personal data from the registrants themselves. The information to be recorded in the register is obtained from surveys and materials received from the participants.

8. Will my personal information be disclosed to third parties?

Information is not regularly disclosed to other parties. Information can be published to the extent agreed with the data subject. Certain information can be disclosed to the project financier in connection with reporting on matters required by the financier, e.g. participant lists of events.

External personal data processors may be used in the project, with whom the controller makes a separate agreement on the processing of personal data.

9. Is my data processed outside the EU or the EEA?

Data will not be transferred by the controller outside the EU or the EEA.

Xamk uses Microsoft cloud services (Teams and OneDrive) as storage space.

As a general rule, Microsoft processes data in the EU / EEA and in regional data centers. Microsoft is committed to complying with the general EU data protection regulation. The Microsoft Privacy Statement is available at: <https://privacy.microsoft.com/en-US/privacystatement>

10. How long will my data be kept?

Personal data will be stored for the duration of the project and as long as the need for their use still exists. In project activities, personal data is stored according to the archiving period required by the financiers. Project materials and materials that may contain personal data are archived according to Xamk's policies for 10 years.

11. How is my personal information protected?

The data is stored in the information system. Users have personal usernames. The data in the system shall be accessed and used only by those data controllers who are entitled to them for their work.

Customer and stakeholder information is stored in the customer management system, where data maintenance is protected with an AD ID and password. The information stored in the system is used by a group limited by user rights in the register.

12. How can I exercise my rights under the Privacy Regulation?

The rights of the register are listed in more detail in the research information data group's privacy statement (xamk.fi/tietosuojailmoitus).

Registrants can make all requests related to this study to the contact person below.

Salla Pulliainen

Project manager

South-Eastern Finland University of Applied Sciences Xamk

Patteristonkatu 2

50100 Mikkeli

tel. +358 40 480 5170

firstname.surname@xamk.fi