



THE PRIVACY STATEMENT OF SOUTHEASTER BATTERY CLUSTER R&D PROJECT

Data Protection Act 2018/1050, EU General Data Protection Regulation 2016/679.

This document clarifies and specifies the information on the processing of personal data on a project-by-project basis. The background is the Research Information Data Group's privacy statement, which can be found at <https://www.xamk.fi/data-protection-announcement/>

1. Registrar

South-Eastern Finland University of Applied Sciences
PO Box 68 (Patteristonkatu 3 D) FI-50101 MIKKELI
switchboard: Tel. +358 (0)40 655 0555 Business ID: 2472908-22

2. Contact person for register matters

[Milla Pitkänen, project manager](#)
[South-Eastern Finland University of Applied Sciences Pääskysentie 1 48220 Kotka](#)
[+358 50 307 1190](#)
milla.pitkanen@xamk.fi

3. What is the purpose for which my personal data is processed?

The project processes the personal data of the representatives of the organisations involved in e-mail communications as well as participant information related to the events. Under Finnish law, the funding authority also has the right to see the information of the persons who have participated in the events (signature, name clarification, business ID). The data is not used for other purposes.

If personal data becomes apparent in connection with the collection of research data, the personal data will then be deleted and processed separately from the research data. Research material can be used after the project is completed.

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4. On what basis is my personal information processed?

Legitimate interest of the implementing organisation.

5. Name, nature, duration and performers of the project

RDI cluster for the battery industry in south-eastern Finland.

The project is a development project. The project will be implemented between 11/2022 and 10/2024. The material created in the project is stored for 10 years from the end date of the project. Retention periods in accordance with the National Accounting Act are also observed. The project is carried out by South-Eastern Finland University of Applied Sciences Ltd RDI unit in Kymenlaakso, operating in the field of Forest, Environment and Energy.

6. Parties to the collaborative research project and division of responsibilities

The register is handled by Xamk's financial and project workers. This project is a collaborative project in which the project is managed by Lappeenranta-Lahti University of Technology LUT and co-executed by Xamk and the Kotka-Hamina Region Joint Municipal Authority for Education.

7. What kind of information about me is processed?

Name, address, phone number, email address and company name, business ID.

8. From what sources is my information collected?

Project co-operation: registration for events, co-operation meetings and other co-operation.

9. Will my personal information be disclosed to third parties?

The information is not regularly disclosed to other parties. The information may be published to the extent agreed with the data subject. Certain information may be disclosed to the project funder Finnish National Agency for Education, in connection with reporting on matters required, e.g. lists of participants in the events.

10. Is my data processed outside the EU or the EEA?

Data will not be transferred by the controller outside the EU or the EEA.

Xamk uses Microsoft cloud services (Teams and OneDrive) as storage space. As a general rule, Microsoft processes data in the EU / EEA and in regional data centers. Microsoft is committed to complying with the general EU data protection regulation. The Microsoft Privacy Statement is available at: <https://privacy.microsoft.com/en-US/privacystatement>



10. How long will my data be kept?

Personal data will be kept for the duration of the project. Data will be kept also for the archiving period required by the funder. According to Xamk's policy project materials that may include personal data will be archived for 10 years.

11. How is my personal information protected?

There will not be any manual materials. The data is stored in the information system. Users have personal usernames. The data in the system shall be accessed and used only by those data controllers who are entitled to them for their work.

12. How can I exercise my rights under the Privacy Regulation?

The rights of the register are listed in more detail in privacy statement (<https://www.xamk.fi/data-protection-announcement/>).

Subjects / registrants can make all requests related to this project to the contact person below.
Milla Pitkänen milla.pitkanen@xamk.fi