



Kaakkois-Suomen
ammattikorkeakoulu

HIFO – HYBRID INTERMEDIATE FLOOR OPTIMIZATION FOR WOOD CONSTRUCTION PRIVACY STATEMENT

Data Protection Act 2018/1050, EU General Data Protection Regulation 2016/679.

This document clarifies and specifies the information on the processing of personal data on a research or project-by-project basis. The privacy statement helps ensure the data controller's obligation to demonstrate compliance. Demonstrating compliance is a key principle in the data protection regulation, meaning that the data controller must be able to prove that they adhere to data protection act.

1. Registrar

South-Eastern Finland University of Applied Sciences
P.O. Box 68 (Patteristonkatu 3)
FI-50101 Mikkeli
Phone 0406550555
Business ID: 2472908-2

Joint registrars:

2. Contact person for register matters

Juha-Pekka Luukkainen
Project Manager (HIFO)
Industrial Wood Construction Laboratory, Xamk, Savonlinna
+358 50 560 4836
juha-pekka.luukkainen@xamk.fi

3. What is the purpose for which my personal data is processed?

Scientific research is one of Xamk's core tasks. Each research project will separately identify the need for the processing of personal data and will inform the subjects separately.

4. On what basis is my personal information processed?

The processing criteria will be defined separately for each research project and will be communicated to the subjects.

The processing of personal data in scientific research is based on the general EU data protection regulation as well as national data protection law. Scientific research is a task in the public interest within the meaning of the Data Protection Regulation, in which case scientific research in the public interest is the basis for the processing of personal data (Data Protection Act). In the Data Protection Regulation (recital 159), the concept of research also covers RDI activities.

5. Name, nature, duration and performers of the study or project

HYBRID INTERMEDIATE FLOOR OPTIMIZATION FOR WOOD CONSTRUCTION

HIFO Project

1.9.2023 – 30.8.2026

Juha-Pekka Luukkainen, Project Manager

Aarno Hatsala, Research Engineer

Fanny Malmstedt, Research Engineer

Katja Rinkinen, Research Engineer

Niko Kinnunen, Research Engineer

Juha-Pekka Ontronen, RDI Specialist

6. What kind of information about me is processed?

The personal data processed include name, personal identification number, address, telephone number, e-mail address. In addition, the data processed may include the job title of the person and the place of work or organisation.

As a rule, telephone and address data are recorded as contact details related to the person's place of work. If the contact details are obtained from the person himself/herself, they may also include home telephone and home address details.

7. From what sources is my information collected?

Personal data may be obtained from a public source during the planning phase of a project cooperation. The recipients of personal data are the project promoters.

8. Will my personal information be disclosed to third parties?

Data is not regularly disclosed to other parties. Certain information may be disclosed to the project sponsor in the context of reporting required by the sponsor, e.g. lists of participants in events.

9. Is my data processed outside the EU or the EEA?

Data will not be transferred by the controller outside the EU or the EEA.

Xamk uses Microsoft cloud services (Teams and OneDrive) as storage space.

As a general rule, Microsoft processes data in the EU / EEA and in regional data centers. Microsoft is committed to complying with the general EU data protection regulation. The Microsoft Privacy Statement is available at: <https://privacy.microsoft.com/en-US/privacystatement>

10. How long will my data be kept?

Personal data will be kept for the duration of the project and for as long as there is still a need to use it. For project activities, personal data will be kept for the archiving period required by the donors. Project materials and materials that may also contain personal data are archived in accordance with Xamk's policy: for EU projects, the retention period is 10 years from the end of the programming period.

11. How is my personal information protected?

The data is stored in the information system. Users have personal usernames. The data in the system shall be accessed and used only by those data controllers who are entitled to them for their work.

12. How can I exercise my rights under the Privacy Regulation?

The rights of the register are listed in more detail in the research information data group's privacy statement (xamk.fi/tietosuojailmoitus).

Subjects / registrants can make all requests related to this study to the contact person below.

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