

DATA PROTECTION NOTICE for HELPER - Sustainable Employment Pathways for Immigrants

Data Protection Act 2018/1050, EU General Data Protection Regulation 2016/679.

This data protection notice includes information that must be provided to data subjects when processing personal data. The notice helps to ensure the data controller's accountability, a key principle in the data protection regulation, meaning the data controller must be able to demonstrate compliance with data protection legislation.

1. Data Controller

South-Eastern Finland University of Applied Sciences (Xamk)
Patteristonkatu 3
50100 Mikkeli, Finland

2. Contact Person for Register Matters

Johanna Pirinen
Patteristonkatu 3
50100 Mikkeli, Finland
+358 50 526 2582

3. Purpose of Processing Personal Data

Personal data is processed:

- As part of project activities and the implementation of research, development, and innovation activities (RDI) at the university of applied sciences.hankkeen markkinoinnissa ja tiedottamisessa kohderyhmälle
- For marketing and communication of the project to the target group.
- For stakeholder collaboration and customer relationship management, and to inform about project activities and results.

4. Legal Basis for Processing Personal Data

The legal basis for processing personal data is public interest (scientific research and RDI activities at universities of applied sciences). Personal data is also processed based on legitimate interest for purposes such as marketing, stakeholder collaboration, and customer relationship management.

5. Name, Nature, Duration, and Executors of the Research or Project

Helper - Sustainable Employment Pathways for Immigrants
February 1, 2024 – July 31, 2026

Personal data will be retained as long as there is a need to use them. In project activities, personal data are stored according to the archiving time required by the financier.

Johanna Pirinen
project manager
Juvenia
+358 50 526 2582
firstname.lastname@xamk.fi

Heidi Aska-Randelin
RDI-specialist
Juvenia
+358 50 4751837
firstname.lastname@xamk.fi

Henna Rämä
RDI-specialist
Juvenia
+358 50 441 5995
firstname.lastname@xamk.fi

Sanna-Mari Pöyry
RDI-specialist
Juvenia
+358 40 192 7974
firstname.lastname@xamk.fi

In addition, personal data may be processed by other persons or students working in the project.

6. Types of Data Processed

The register may contain the following personal data of individuals involved in the project, partners, and stakeholders: name, age, job title or role, employment status, educational background, phone number, email address.

7. Sources of Data

Personal data are collected from public sources such as organizational websites, directly from the data subject, and during various project-organized events, activities, or trainings.

8. Disclosure of Personal Data to Third Parties

Data is not disclosed to third parties. External data processors (e.g., IT service providers like Microsoft) may be used by Xamk, who process personal data according to the agreements made. The project takes all reasonable measures to ensure that inaccurate, incorrect, or outdated personal data are deleted or corrected promptly.

9. Processing of Data Outside the EU/EEA

Data is not processed outside the EU/EEA. Xamk uses Microsoft cloud services (Teams and OneDrive) for storage, primarily processing data within the EU/EEA and regional data centers, compliant with the EU General Data Protection Regulation. Microsoft's privacy statement is available at: <https://privacy.microsoft.com/en-us/privacystatement>

10. Data Retention Period

Personal data are retained for the duration of the project and as long as there is a need to use them. In project activities, personal data are stored according to the archiving time required by the financier. Project materials that may contain personal data are archived according to Xamk's practices for 10 years.

11. Data Protection Measures

Data is stored in a data system with personal user IDs for users. Access to the system's data is limited to those data controller personnel who have a work-related right to use it. Customer and stakeholder data are stored in a customer management system protected by AD identification and password. Data stored in the system are accessible to a limited group of users based on user rights.

In ESR+ projects, participant data collection uses the EURA2021 system, governed by law 757/2021 (Act on the financing of regional development and EU regional and structural policy projects). Participant data collection uses no other systems or separate paper forms, following EURA2021 system data protection practices.

12. Exercising Rights Under the General Data Protection Regulation

Subjects / data subjects can make all requests related to this study to the following contact person: Johanna Pirinen, +358 50 526 2582, firstname.lastname@xamk.fi

When the processing basis is public interest, data subjects have the following rights:

- The right to be informed about the processing of personal data unless otherwise provided by law.
- The right to access their data.
- The right to rectify data.
- The right to restrict data processing.
- Notification obligation regarding rectification or restriction of processing.
- The right to object to data processing.
- The right not to be subject to automated decision-making without a lawful basis.